



The District Judiciary, Swabi

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No. 5058-65 / (F-109) / D&SJ

Dated: 12/10 / 2024

Office Order 11-10-2024

Consequent to the recent transfer and postings of Judicial Officers, the office order bearing Endst: No. 1971-91/D&SJ/F-109 dated 29.05.2024, about the duty roster for Magistrate on Duty (MOD) and Duty Judge, is revised as follows:-

MOD IN GENERAL ON WEEKLY HOLIDAYS AND AFTER COURT HOURS

S.No	Presiding Officer	Duty Dates
1.	Judicial Magistrate-I, Swabi (Syed Wahaj Ali Shah)	1 st to 3 rd of each month
2.	Civil Judge-I, Swabi (Mr. Shah Faisal)	4 th to 6 th of each month
3.	Civil Judge-II, Swabi (Ms. Shahnaz)	7 th & 08 th of each month
4.	Civil Judge-IV, Swabi (Mr. Riaz Ahmad)	09 th to 11 th of each month
5.	Civil Judge-V, Swabi (Ms. Iram Bashir)	12 th & 13 th of each month
6.	Civil Judge-VI, Swabi (Mr. Arbab Waheed Alam)	14 th to 16 th of each month
7.	Civil Judge-I/JM, Lahor (Ms. Rabia Yousaf)	17 th to 19 th of each month
8.	Civil Judge-II, Lahor (Mr. Bilal Khan Tanoli)	20 th & 21 st of each month
9.	Civil Judge-III, Lahor (Mr. Zeeshan Younas)	22 nd to 24 th of each month
10.	Civil Judge-I, Topi (Mr. Amjad Ali)	25 th & 26 th of each month
11.	Civil Judge-II, Topi (Mr. Aziz Junaid Khan)	27 th to 29 th of each month
12.	Civil Judge-I, Razzar at Head Quarter (Mr. Badar Riaz)	30 th & 31 st of each month

NOTE:-

I. The MODs in general notified above shall ensure presence at the station, round the clock, during their duty.

II. Any Magistrate on Duty (MOD) applying for leave must clearly state his/her current role as MOD in the application and obtain prior consent from another Judicial Officer willing to perform MOD duties in his/her stead. In the case of an emergency occurring after court hours, the MOD shall promptly inform the next officer listed in the schedule via telephone, ensuring the officer's availability to undertake MOD responsibilities, while also notifying the Senior Civil Judge (Administration).

III. MOD on special occasions/events i.e. summer/winter, Eid holidays etc would be separately notified from time to time.

IV. Judicial Officers currently on earned or maternity leave shall be exempt from Magistrate on Duty (MOD) responsibilities until their return. In their absence, the next Judicial Officers listed in the duty roster shall automatically be designated as MOD until the resumption of duties by the officers on leave.